



## JOB DESCRIPTION

Title: **LEADWORKER**

Department: City-Wide

Class Code: 7575

FLSA Status: Non-Exempt

Effective Date: July 1, 1984 (Rev. 10/2017)

Grade Number: 16

### GENERAL PURPOSE

Under general supervision from a field supervisor, performs supervisory, semi-skilled and skilled maintenance work and equipment operation and directs the work of an assigned crew.

**EXAMPLE OF DUTIES** (Any one position may not include all of the duties listed, nor do the listed examples include all duties which may be found in positions of this class.)

- \*-- Leads a crew of workers in performing maintenance and equipment operations; handles difficulties that occur at the work site; makes certain job is completed.
- \*-- Performs all functions of a Maintenance Worker II and/or Equipment Operator when deemed as necessary.
- \*-- Installs water lines and sewer lines; disconnects service lines; installs and removes fire hydrants; installs and repairs valves.
- \*-- Maps and diagrams street signs and line locations; logs jobs completed and coordinates information with GIS division; may provide Blue Stake locations for water, sewer or storm drain.
- \*-- Patches streets; digs holes; lays asphalt and pours cement; cuts weeds; builds fences; lays gutters and sidewalks; removes snow; assists in flood control operations and storm drain maintenance.
- \*-- Oversees vehicles to insure proper and safe operation; performs routine maintenance and emergency repairs; reports mechanical problems to shops.
- \*-- Installs sprinkling systems; repairs plumbing; repairs leaky valves; fertilizes parks; sprays for weed and pest control; mows, trims, edges and waters lawns in parks; cuts and cleans up uncontrolled weeds.

- \*-- Installs, maintains, repairs recreation equipment; marks athletic fields for use; performs related carpentry projects as required.
- \*-- Collects samples from businesses both commercial and industrial to insure compliance to Federal, State and City Regulations; collects water samples from residential; also collects water quality samples from Jordan River Parkway and old Quality Oil site.
- \*-- Operates and maintains sampling equipment. Sends samples to laboratory for analysis.
- \*-- Reviews reports and works closely with residential representatives in suggesting solutions and resolving problems.
- \*-- Operates light, medium and heavy equipment; operates single axle dumptrucks, ten wheel dumptrucks, garbage truck, power brooms forklifts, jackhammers; operates semi-trailer and transport, front-end loader, backhoe and roller; road graders; operates sewer T.V. truck and sewer flushing equipment, etc.
- \*-- Fabricates, installs and maintains traffic signs and pavement markings in accordance with the MUTCD; prepares sign surveys and maintains a current inventory of all signs and road markings.
- \*-- Operates complex lane striping equipment, hydraulic sprayer, paint sprayers, surface preparation machines and drive hammers; cones off and barricades work areas according to departmental policies and City requirements.
- May function as a Field Supervisor, on a limited basis.
- Performs related duties as assigned.

## **MINIMUM QUALIFICATIONS**

### **Education and Experience**

- Graduation from High School or completion of GED or equivalent plus (3) three years of streets and drainage system construction, maintenance or repair experience, at least (2) two years of which must have been in a position equivalent to an Equipment Operator, Water Tech III or any equivalent combination of education and experience which produces the required knowledge, skills and abilities.

### **Special Requirements**

- Must have a valid Utah Commercial Driver License.
- Must possess a Class III State Certification if employed in a water distribution program.

- Must possess a (CPSI) Certified Playground Safety Inspector License within one year if employed in the Parks Department.
- (Parks Department only) Must possess a Certified Pesticide Application license.
- Must possess a registered Stormwater Inspector Certification within six months of hire if employed in the Storm Water Department.
- May perform duties on trouble truck and must be generally available and respond to emergency "call outs" at any time of day, year-round, regardless of weather conditions.
- (Water/Wastewater Department only) Must be available and respond within 30 minutes to emergency "call outs".

#### Necessary Knowledge, Skills and Abilities

- Thorough knowledge of equipment operating principles and procedures; thorough knowledge of the hazards and safety precautions relating to equipment operations; thorough knowledge of maintenance operations.
- Skill in the operation of all equipment.
- Ability to follow and teach standard safety practices and procedures common to equipment operation and maintenance work. Ability to create effective working relationships with employees and the general public; ability to effectively motivate employees to work; ability to follow standard safety practices and procedures common to equipment operation.

#### **TOOLS & EQUIPMENT USED**

- May include motorized vehicles and equipment, including dump truck, pickup truck, utility truck, compressors, sanders, generators, common hand and power tools, shovels, wrenches, radio, phone OR lawn and landscaping equipment including tractors, mowers, airifier, chainsaw, edgers, weed trimmers, electronic motors, pumps, sprinklers, irrigation systems; miscellaneous hand and power tools for turf maintenance; swimming pool equipment including chlorination system, pumps, boiler, valves, filtration devices, gauges, etc.

#### **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is regularly required to reach with hands and arms. The employee frequently is required to stand; talk or hear; walk; and use hands to finger, handle, feel or operate objects, tools, or controls. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl.
- The employee must frequently lift and/or move up to 50 pounds and occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

## **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee regularly works near moving mechanical parts and in outside weather conditions. The employee frequently works in high, precarious places and is frequently exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, and vibration. The employee is occasionally exposed to risk of electrical shock.
- The noise level in the work environment is usually loud.

DEPT/DIVISION APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

EMPLOYEE'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

H. R. DEPT. APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

\*Essential functions of the job.